



**Board of Trustees**

Jamie Vericker  
Constance Pepple  
Ron Zufall  
Mike Doran  
Andrea Hoheisel

**Student Board Member**

Riley Combs

**Superintendent**

Jim Cloney

**Shasta Union High School District  
Board of Trustees Regular Meeting**

Board Room  
Shasta Union High School District  
2200 Eureka Way Suite B, Redding, CA 96001  
October 10, 2023  
5:30 p.m. – Call to Order  
5:30 p.m. – Closed Session  
6:30 p.m. – Open Session

***Mission:***

*To inspire and prepare every student to succeed in high school and beyond.*

*Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.*

***Vision:***

*Educating Every Student for Success*

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Jim Cloney at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

**Agenda**

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION
  - 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
  - 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.
  - 4.3 Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) Two Cases.

## 5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

- 5.1 Pledge of Allegiance
- 5.2 Mission and Vision Statements

## 6. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

## 7. RECOGNITION OF STAFF AND/OR STUDENTS

## 8. PRESENTATIONS

- 8.1 Indian Education – Program Coordinator April Carmelo
- 8.2 District Department Chair Updates – Visual and Performing Arts Tami Watson, World Languages Debora Rager, Career Technical Education James Leedy, and Special Education Lisa Reagan

## 9. APPROVAL OF AGENDA

## 10. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

### 10.1 Business Services

- A. Ratify Commercial Warrants and Payroll Distributions for September 2023
- B. Update signature cards with Tri Counties Bank
- C. Update Authorization of Individuals to Sign for Approval of Warrants and Fund Transfers
- D. Approve Request to Declare Property as Surplus (FHS - lockers)

### 10.2 Instructional Services

- A. Public notice of District's intent to filter Internet access in order to adhere to the Children's Internet Protection Act and to qualify for e-rate dollars
- B. Approve the Career and Technical Education District Advisory Committee

### 10.3 Human Resources

- A. Approve Human Resources Action Report
- B. Accept the Quarterly Report on the Williams Uniform Complaints for July 1, 2023 – September 30, 2023

## 11. REPORTS

### 11.1 Employee Associations

- A. Shasta Secondary Education Association – Layne McLean, President
- B. Educational Support Professionals Association – Rhonda Minch, President
- C. California School Employees Association – David Martin, President

### 11.2 Principals

- A. Alternative Education – Tim Calkins
- B. Enterprise High School – Ryan Johnson
- C. Shasta High School – Shane Kikut
- D. Foothill High School – Kevin Greene

11.3 Superintendent

11.4 Board Members

12. BUSINESS

12.1 Administration

- A. Approve recommendation for the Measure I Citizens' Bond Oversight Committee vacancy (*Action*)
- B. The Board will conduct the first reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA and Administration (*Discussion/Action*)
- C. Approve minutes for the September 12, 2023 regular Board meeting (*Action*)
- D. Excuse Trustee Vericker's absence from the September 12, 2023 regular Board meeting (*Action*)

12.2 Business Services

- A. Review monthly financial report (*Information*)
- B. FCMAT study update (*Information*)
- C. Approve Foothill High School Sports Crab Feed and Auction event (*Action*)

12.3 Instructional Services

- A. The Board will conduct the first reading of the supplemental textbook *The Anthropocene Reviewed* by John Green (*Discussion/Action*)

13. ADVANCE PLANNING

- 13.1 Next Meeting Date: Special Board Meeting October 19, 2023 and Regular Board Meeting November 14, 2023

14. ADJOURNMENT

- 14.1 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Commercial Warrants and Payroll Distributions

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

**REFERENCES:**  
Education Code Section 42632 and 42633

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**Governing Board Commercial Warrant Approval**  
**for the period 9/01/23 - 9/30/23**

<b>Subfund Totals - Accounts Payable</b>		
01	General Fund	2,974,793.52
02	Farm Fund	0.00
05	Student Body Fund	0.00
07	Shasta Charter Academy	46,878.50
08	University Preparatory	95,325.67
11	Adult Education Fund	1,577.50
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	120,762.31
14	Deferred Maintenance Fund	0.00
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	500.00
21	Capital Building Bond Fund	103,441.90
25	Capital Facilities Fund	52,013.41
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00

**Total**                      **\$3,395,292.81**

**Total Accounts Payable**                      3,395,292.81  
**Total Payroll**                                      4,067,265.10

**GRAND TOTAL**                                      **\$7,462,557.91**

*SHASTA UNION HIGH SCHOOL DISTRICT*

**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

<b>Payroll Warrants</b>	
Salary	3,975,107.77
Supplemental	90,436.21
Manual Payroll	22,914.00
Voids	<u>-21,192.88</u>

**Total**                      **\$4,067,265.10**

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Tri-Counties Bank Signatory Update

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Attached are the revised signature cards for Tri Counties Bank.

# Shasta Union High School District

## Tri Counties Bank

The Shasta Union High School District Board of Trustees approved the following names to be listed as signatories on the following district accounts:

Board meeting date: **October 10, 2023** Resolution #: \_\_\_\_\_

### **XXXX1310**

#### District EFT Child Support

- Jim Cloney
- David Flores
- Laura Lievense
- Jennifer Bickley
- Sara Pruett
- **Mariah Gunter**

### **XXXX3154**

#### SUHSD Transportation Revolving

- Jim Cloney
- David Flores
- Trystan Thomas
- Whitney Lowry
- Laura Pearson

### **XXXX5879**

#### Shasta High School District Cafeteria Account

- Jim Cloney
- David Flores
- Laura Lievense
- Sara Pruett
- ~~Kaye Ford~~
- Leo Perez
- **Alisha Duncan**

### **XXXXXX6000**

#### Shasta Union High School District Revolving Account

- Jim Cloney
- David Flores
- Laura Lievense
- Sara Pruett
- **Alisha Duncan**
- ~~Kaye Ford~~

#### XXXXX6448

##### Shasta Union High School District AFLAC Account

- Jim Cloney
- David Flores
- Jennifer Bickley
- Laura Lievense
- Sara Pruett
- **Mariah Gunter**

#### XXXXX2305

##### SHS ASB

- David Flores
- Shane Kikut
- Jamie Fleming
- Heath Bunton
- Alison Taylor
- **Sarah Price**
- ~~Barbara Allpress~~

#### XXXXX2974

##### SHS Scholarship

- David Flores
- Shane Kikut
- Jamie Fleming
- Heath Bunton
- Alison Taylor
- **Sarah Price**
- ~~Barbara Allpress~~

#### XXXXX5191

##### SHS General ASB Money Market

- David Flores
- Shane Kikut
- Jamie Fleming
- Heath Bunton
- Alison Taylor
- **Sarah Price**
- ~~Barbara Allpress~~

#### XXXXX5020

##### SHS ASB Pepsi

- David Flores
- Shane Kikut
- Jamie Fleming
- Heath Bunton
- Alison Taylor
- **Sarah Price**
- ~~Barbara Allpress~~



• XXXXX9536----- CLOSED-----

SHS Basketball Endowment CD 3

- David Flores
- Shane Kikut
- Jamie Fleming
- Heath Bunton
- Alison Taylor
- **Sarah Price**
- ~~Barbara Allpress~~

**XXXXX5020**

SHS Scholarship CD

- David Flores
- Shane Kikut
- Jamie Fleming
- Heath Bunton
- Alison Taylor
- **Sarah Price**
- ~~Barbara Allpress~~

**XXXXX3403**

EHS Assoc. Student Hornets

- David Flores
- Ryan Johnson
- Joey Brown
- Jill Hardy
- Tonya Waterman

**XXXXX\*\*\*\***

EHS Trust Fund

- David Flores
- Ryan Johnson
- Joey Brown
- Jill Hardy
- Tonya Waterman

**XXXXX5872**

EHS Scholarship Trust Fund

- David Flores
- Ryan Johnson
- Joey Brown
- Jill Hardy
- Tonya Waterman

**XXXX0427**

**Students of Foothill High School**

- David Flores
- Kevin Greene
- Kevin Strohmayr
- Shawn Anstine
- Vanessa Bennett

**XXXXX7679**

**FHS Student Body**

- David Flores
- Kevin Greene
- Kevin Strohmayr
- Shawn Anstine
- Vanessa Bennett

**XXXXX0415**

**FHS Phyllis Patterson Scholarship**

- David Flores
- Kevin Greene
- Kevin Strohmayr
- Shawn Anstine
- Vanessa Bennett

**XXXXXXXXXX New ACCOUNT**

**FHS Scholarship Trust Fund**

- David Flores
- Kevin Greene
- Kevin Strohmayr
- Shawn Anstine
- Vanessa Bennett

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Shasta County Office of Education Warrant Signature Card

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The School Board of Trustees for the Shasta Union High School District authorize the persons listed on the signature card to sign for approval of warrants and fund transfers. The authorized signers are as follows;

Jim Cloney	Superintendent
David Flores	Chief Business Official
Jennifer Bickley	Business Service Manager
Mariah Gunter	Supervisor of Payroll and Benefits
Sara Pruett	Administrative Assistant to Business Services

**REFERENCES:**

Education Code Section 42631, 42632 and 42633

**SHASTA COUNTY OFFICE OF EDUCATION  
SCHOOL DISTRICT  
WARRANT SIGNATURE CARD**

**School District:** Shasta Union High School District **Org #:** \_\_\_\_\_

In accordance with Education Code Sections \*42631, 42632, and 42633, the Board of Trustees of the School District authorizes the following persons to sign for approval of warrants and fund transfers of the above-named district:

<u>Typed/Printed Name</u>	<u>Original Signature</u>
Jamie Vericker	
Board President	
Ron Zufall	
Clerk of the Board	
Jim Cloney	
Superintendent	
David Flores	
Chief Business Official	
Jennifer Bickley	
Accounting and Budgeting Supervisor	
Sara Pruett	
Administrative Assistant of Business Services	
Mariah Gunter	
Supervisor of Payroll and Benefits	

Allow Electronic Authorization and/or Signature for Warrant Approval (check one): ☒ **YES**    ☐ **NO**

Passed and adopted this 10 day of October, 2023

By \_\_\_\_\_  
Clerk of the Board

*Return to Shasta County Office of Education  
Attn: Superintendent's Office*

Education Code Section 42631: All payments from the funds of a school district shall be made by written order of the governing board of the district. Orders shall be on forms prescribed by the county superintendent of schools unless the warrants are processed by an on-line data processing system. Forms may be printed and furnished by the board of supervisors or the county superintendent of schools.

Education Code Section 42632: Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No persons other than an officer or employee of the district shall be authorized to sign orders.

Education Code Section 42633: The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of school unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Surplus Equipment

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Foothill High School has two set of outdoor lockers that are no longer used and in poor condition. The lockers will be auctioned off on GovDeals.com.



## Request to Declare Property as Surplus

**Location of Property:**

Site: FHS  
 Department: Maintenance  
 Room No. \_\_\_\_\_

Date: 9/26/2023

Requestor: Shawn Anstine

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
N/A	1	5X3 Lockers					Poor
N/A	1	4X3 Lockers					Poor

\*Condition Key: **Excellent** – in working order  
**Good** – needs minor repairs  
**Fair** – needs repairs; repairs are estimated not to exceed 30% of replacement cost.  
**Poor** – no longer serviceable; repairs would exceed 50% of replacement cost.  
**Unusable** – to be discarded as junk

Reason(s) for declaring surplus: Lockers are in rough conditioner and no longer used.

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.  
 Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.  
 Please contact 16514 or 16540 for further information or questions.*

Shawn Anstine  
 Site Administrative Approval Signature

**Disposition**

☐ Make available for reassignment      Assign to: \_\_\_\_\_  
☐ Surplus  
☐ Junk

\_\_\_\_\_  
 Chief Business Official

\_\_\_\_\_  
 Date

Distribution: Original - Business Office  
 Copies: M&O, Originating Site

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Public Notice of District's Intent to Filter Internet Access

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The Children's Internet Protection Act requires districts to annually serve public notice of their intent to filter internet access. This public notice is also required to be eligible for E-rate funding. The District intends to filter all internet access in order to adhere to the guidelines spelled out in the Children's Internet Protection Act of 2000.

**REFERENCES:**

Children's Internet Protection Act

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Approve CTE District Advisory Committee

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The governing board of each school district participating in a Career Technical Education program shall appoint a Career Technical Education Advisory Committee to develop recommendations on the program and to provide liaison between the district and potential employers. The committee shall consist of one or more representatives of the general public knowledgeable about the disadvantaged, students, teachers, business, industry, school administration, and the field office of the Employment Development Department (EDD)." (EC § 8070.) Attached is the list of the 2023-24 Career and Technical Education District Advisory Committee.

**REFERENCES:**

Education Code 8070



**Shasta Union High School District  
CTE Advisory Committee  
2023-24**

<b>NAME</b>	<b>ORGANIZATION</b>	<b>INDUSTRY SECTOR</b>
Rebecca Berg	SUHSD	CTE Director
Layne McLean	SUHSD - Foothill	Information and Communication Tech.
Josh Martinez	Limelight/FINEOS	Information and Communication Tech.
Brian Grigsby	SUHSD - Shasta	Engineering Technology
John Schmidt	Shasta College/ GMI	Manufacturing and Product Development
Bret Barnes	SUHSD - Shasta	Manufacturing and Product Development
Tim Calkins	SUHSD	Principal, Education Services
Allison Gross	SUHSD - Foothill	Agriculture and Natural Resources
Derek Barnes	SUHSD – Foothill	Agriculture and Natural Resources
Bob Nash	Nash Ranch	Agriculture and Natural Resources
Eddie Raschein	SUHSD – EMT	Public Services
Bob Price	SUHSD – Fire Tech	Public Services
Leo Perez	SUHSD	Assistant Superintendent
Jennifer Hornichova	SUHSD – Medical	Health Science and Medical Technology
Kristen Henry	Shasta Regional	Health Science and Medical Technology
Janaea Jenkins	SUHSD – AOJ	Public Services
Regan Ortega	Redding Police Dept.	Public Services
Ashley Marsh	SUHSD – FHS	Hospitality, Tourism, and Recreation
Chris Cordova	Thunder Mountain Catering	Hospitality, Tourism, and Recreation
Lindsey Penland	Gaia Woodside Grill	Hospitality, Tourism, and Recreation
Tim Arnett	SUHSD – District Farm	Agriculture and Natural Resources
Amanda Gilbert	SUHSD – District Farm	Agriculture and Natural Resources

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Human Resource Action Report

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Approve personnel changes to meet the needs of our District as outlined on the following report.

**Shasta Union High School District  
HUMAN RESOURCES ACTION REPORT**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
<b><u>Classified</u></b>		
<u>Hours/Days Increase/Decrease</u>		
John Kaschube	Bus Driver, Transportation 8 hours/10 months	September 11, 2023
Stephen Salomonson	Bus Driver, Transportation 7 hours/10 months	September 18, 2023
<u>New Hires/Rehire</u>		
Cassie Candreva	Special Ed-Paraprofessional, FHS 5.75 hours/10 months	September 25, 2023
Aleisha Card	Accountant, DO 8 hours/12 months	October 9, 2023
Isaiah Gonzales	Bus Driver, Transportation 6 hours/10 months	September 11, 2023
<u>Position change/Promotion</u>		
Becki Mathis	Tech Support Assistant-IT/SLC 8 hours/12 months	September 25, 2023
<u>Unpaid Leave of Absence</u>		
Della Nash	Instructional Para-SDCI, EHS 6.5 hours/10 months	October 9, 2023
<b><u>Certificated</u></b>		
<u>6<sup>th</sup> Period Assignments:</u>		
Jon Mehr	SHS Art	August 14, 2023
William Hyres	PHS	September 1, 2023
Jacob Sabanovich	PHS	September 1, 2023

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Quarterly Report - Williams Uniform Complaints

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
No Williams Uniform Complaints have been filed between July 1, 2023 and September 30, 2023.

**Academic School Year 2023-2024**  
**Quarterly Report on Williams Uniform Complaints**  
[Education Code § 35186]

District: Shasta Union High School District

Form Completed By: Cindy Chao Title: Administrative Assistant, HR

Quarterly Report Submission Date:  
(Please check one)

☒ October 2023

☐ April 2024

☐ January 2024

☐ July 2024

Date for information to be reported publicly at governing board meeting: October 10, 2023

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignments			
Facilities Conditions			
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>

Jim Cloney

\_\_\_\_\_  
Print Name of District Superintendent

\_\_\_\_\_  
Signature of District Superintendent

10/10/2023  
Date

Submit by the 15th of the month to: Barbara Erlei at [berlei@shastacoe.org](mailto:berlei@shastacoe.org)

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Measure I Citizens' Bond Oversight Committee Vacancy

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

## **BACKGROUND:**

The Governing Board of the Shasta Union High School District established a Citizens' Bond Oversight Committee in March 2017 to review expenditures from construction activity associated with Measure I, which was approved by District voters on November 8, 2016. The Committee is responsible for ensuring that bond revenues are used only as voters intended and for informing the public of bond expenditures.

The Bond Oversight Committee must have at least seven members. The Committee may not include any employee or official of the school district or any vendor, contractor, or consultant of the school district. In addition to two members of the community at large, there must be at least one member from each of the following groups:

- One member who is active in a business organization representing the business community located within the school district.
- One member who is active in a senior citizen's organization.
- One member who is the parent or guardian of a child enrolled in the school district.
- One member who is the parent or guardian of a child enrolled in the school district and is active in a parent-teacher organization.
- One member who is active in a bona-fide taxpayer's organization.

The Committee currently has a vacancy for a community member at large. The vacancy is a result of a resignation.

The District publicly advertised the vacancy on the District and school websites and notified all SUHSD parents/guardians of the vacancy via email. The Superintendent has reviewed the applications and is recommending the Board appoint the following member to the Citizens' Bond Oversight Committee effective October 10, 2023:

1. Joe Ayer - Member of the community at large

## **REFERENCES:**

Board Policy & Administrative Regulation 7214  
Measure I Citizens' Oversight Committee Bylaws

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** First Reading – Draft Administrative Board Policies, Regulations & Exhibits

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☒ Discussion  
☐ Information

**BACKGROUND:**

The District subscribes to the California School Boards Association (CSBA) Policy Manual Maintenance Program. Through this Program, CSBA provides sample policies and administrative regulations for adoption. District Administration is also recommending changes to Board Policy 6142.7 Physical Education and Activity in order to align with state standards.

**REFERENCES:**

Draft policies were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

# SHASTA UNION HIGH SCHOOL DISTRICT

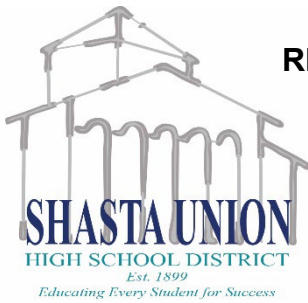
**SUBJECT:** Minutes from September 12, 2023 regular Board Meeting

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Staff has reviewed the minutes and recommends approval as presented.





**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
Board Room  
2200 Eureka Way  
Redding, CA 96001**

**September 12, 2023  
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Pepple in the Shasta Union High School District Board Room.

**ROLL CALL:** Trustees Constance Pepple, Ron Zufall and Mike Doran were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) 4.2 Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent; 3) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; 4) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) Two Cases; and 5) Consider recommendation from Administration regarding one student expulsion (File No. 23-01).

Trustee Hoheisel arrived at 6:31 p.m. The Board reconvened into open session at 6:33 p.m. The Board had no action to report out from closed session. Student Board Member Riley Combs was present for the open session portion of the meeting. Trustee Pepple led the pledge of allegiance and Trustee Zufall recited the mission and vision statements. This month's student artwork display is from University Preparatory School (UPrep).

**RES. 23-159** That the Board approve the agenda as presented, with the exception of tabling agenda item *14.1B: The Board will conduct the second reading of Board Policy 5141.6 School Health Services, as provided by CSBA* to a future meeting. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

**RES. 23-160** That the Board approve the consent agenda, as presented. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

**RES. 23-161** That the Board ratify commercial warrants in the amount of \$2,919,146.10 and payroll distributions in the amount of \$3,934,548.57 for the period of 8/01/2023 – 8/31/2023. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

**RES. 23-162** That the Board approve a request to declare property as surplus (Transportation – gators and school bus. Nutrition Services – vending machine). (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

**RES. 23-163** That the Board adopt a resolution certifying each pupil has been provided with a standards-aligned textbook or basic instructional materials in all core subjects. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

**RES. 23-164** That the Board approve a field trip request, as follows: FHS Girls' Basketball travel to Honolulu, HI 11/20-27/23 or 12/31/23-1/4/24. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

- RES. 23-165 That the Board approve the Human Resources Action Report, as follows: *Classified (Hours/Days Increase/Decrease)*: Debra Parker, Bus Driver 5.5 hours/10 months (Transportation), effective August 14, 2023. *(New Hires/Rehire)*: Ashley Anderson, Library Media Tech 8 hours/238 days (FHS), effective August 1, 2023; Alisha Duncan, Admin Assistant-IS 8 hours/238 days (DO), effective August 24, 2023; Celeste Kelly, At-Risk Paraprofessional 5.75 hours/10 months (PHS), effective August 16, 2023; Gideon Ferrier, Bus Driver 6.5 hours/10 months (Transportation), effective August 14, 2023; Kristofer Fisher, Instructional Para-SDCI 6.5 hours/10 months (EHS), effective August 22, 2023; Kathryn Hein, At-Risk Paraprofessional Split 5.5/2.5 hours/10 months (PHS/SHS), effective August 16, 2023; Ethan Howe, Custodian 8 hours/12 months (SHS), effective August 9, 2023; Fay Saefong, DO-Receptionist 8 hours/10 months (DO), effective August 28, 2023; Emily Stolz, Utility/Auditorium Tech 8 hours/12 months (SLC), effective August 1, 2023; and Braiden Wilson, Custodian 8 hours/12 months (SLC), effective August 28, 2023. *(Position Change/Promotion)*: Yufang Chen, Lead Custodian 8 hours/12 months (SLC), effective August 1, 2023; Ilani Evans, Sp Ed-Paraprofessional 6.5 hours/10 months (FHS), effective September 1, 2023; Deborah Gilson, At-Risk Paraprofessional 6 hours/10 months (PHS), effective August 14, 2023; Mariah Gunter, Supervisor of PR & Benefits 8 hours/12 months (DO), effective September 1, 2023; and Tammy Moran, School Office Assistant II 7 hours/10 months (FHS), effective August 14, 2023. *(Resigned/Retired)*: Kaye Ford, Admin Assistant-IS 8 hours/238 days (DO), effective August 14, 2023; Esther Scannell, Tech Support Assistant 8 hours/12 months (IT), effective November 15, 2023; Christina Woodbury, Sp Ed-Instructional Para 6.5 hours/10 months (FHS), effective August 31, 2023; and Shana Wooten, Project Assistant-Workability 7 hours/10 months (PHS), effective June 30, 2023. *Certificated – (New Hires)*: Jessica Wuerth, SDCI 5/5 Teacher (SHS), effective August 14, 2023. *(Unpaid Leave of Absence)*: David Whitacre, School Psychologist (EHS), effective Sept. 5 – Nov. 3, 2023. *(FTE Updates for 2023-24)*: Morgan MacFarland, English Teacher 4/5 (SHS), effective August 14, 2023 and Anna Mifsud, Science Teacher 3/5 (SHS), effective August 14, 2023. *(GELAP 2023-24 Effective August 14, 2023)*: Robert Ady, Science Teacher 5/5 (FHS) and Natalie Putnam, PE Teacher 5/5 (EHS). *(Variable Term Waiver 2023-24)*: Sergio Hernandez, Math Teacher 5/5 (EHS), August 14, 2023 and David Peek, Driver's Ed Teacher, effective Sept. 2023 – June 2024. *(Provisional Internship Permit 2023-24)*: Thomas Ammon, Social Science Teacher 5/5 (SHS), effective August 14, 2023. *(Teaching Permit for Statutory Leave 2023-24)*: Adam Doelker, Social Science Teacher 5/5 FHS), effective August 14, 2023. *(Short Term Staff Permit 2023-24)*: Schuyler Wilson, ERMHS 5/5 (PHS), effective August 14, 2023. *(6th Period Assignments Effective August 14, 2023)*: Ed Boontjer, CTE Building & Construction Trades (EHS); JP Cappalonga, ASL (FHS); Karen Fifield, Math (SHS); Hillari Freeman, Science (SHS); Matt Garrett, English (EHS); Brandon Good, Science (SHS); Ashley Marsh, Culinary (FHS); David Melcher, Math (FHS); Bob Price, CTE Fire (FHS); Abie Ramirez, Social Science (EHS); Amy Ramirez, Science (EHS); Tiffany Strickland, SPED (EHS); William Woodbury, Science (SHS); and Virgil Woods, PE (EHS). *(Student Teachers on Campus Fall Semester 2023-24)*: Kyndall Holleman, Ag, Master Teacher Allison Gross (FHS), effective August 16, 2023. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-166 That the Board approve the recommendation from Administration regarding the admission of student expulsion File No. 23-01. (Motion Zufall, second Doran, carried 3-0. Ayes: Pepple, Zufall, Doran. Noes: none. Abstain: Hoheisel. Absent: Vericker.)
- RES. 23-167 That the Board approve the 2022-2023 State of the District Report. (Motion Hoheisel, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-168 That the Board approve the minutes for the August 8, 2023 regular Board meeting. (Motion Doran, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-169 That the Board excuse Trustee Pepple's absence from the August 8, 2023 regular Board meeting. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

- RES. 23-170 That the Board approve the 2022-23 Unaudited Financial Report. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-171 That the Board approve the Annual Developer Fee Report. (Motion Zufall, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-172 That the Board approve the 2022-23 and 2023-24 Gann Limit calculation. (Motion Zufall, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-173 That the Board approve Change Order Number 1 Foothill High School Administration Building Flooring to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$5,664.40. (Motion Hoheisel, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-174 That the Board adopt the resolution certifying that the District has adequate textbooks and instructional materials for the 2023-24 school year. (Motion Hoheisel, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-175 That the Board approve the annual certification of Administration to evaluate staff. (Motion Doran, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-176 That the Board approve certificated staff teaching outside of their credential area. (Motion Doran, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-177 That the Board approve the updated classified job description for Tech Support Assistant I. (Motion Zufall, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-178 That the meeting adjourn. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

**OATH OF OFFICE:**

Jim Cloney administered the Oath of Office to Student Board Member Riley Combs.

**PUBLIC COMMENT:**

Foothill FFA students Lyndsey Knoch and Audrey Strawn updated the Board on FFA competitions, programs, conferences and community service events.

Redding FFA students Marcela Christie and Taya Martinelli updated the Board on FFA grants, projects, programs, facility and equipment upgrades and community service events.

**RECOGNITION OF STAFF AND/OR STUDENTS:**

The Board of Trustees and Administration recognized Foothill High School (FHS) senior Dylan Gaffney, Enterprise High School (EHS) Counselor Deitra Smith, Shasta High School (SHS) Paraprofessional Hannah Brown, and Executive Assistant to the Superintendent Laura Lievense.

**PRESENTATIONS:**

Introduction of New Certificated and Classified Staff: The Board welcomed new certificated and classified staff members to SUHSD this school year.

UPrep Annual Report: Superintendent/Principal Rochelle Angley provided an annual report to the Board covering UPrep's school culture, student achievement programs, budget, and student data including A-G eligibility, Advanced Placement test scores, post-secondary placement and state testing. Ms. Angley stated that she would be happy to meet with individual Board Members to discuss UPrep in further detail and stated that she appreciates the relationship with the District .

District Department Chair Updates: Music Department Chair Gavin Spencer, Agriculture Department Chair Tim Arnett, English Department Chair Andrea Cota, Science Department Chair Kevin Bennett, and Social Science Chair John Waters each provided the Board with a brief update on their departments.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA President Layne McLean stated that SSEA will continue focusing on building relationships outside of the workplace after approximately sixty people came to the recent employee event at Fall River Brewing Company. He reported that the SSEA Executive Committee will continue to meet monthly on the Thursday following the Board meeting and that SSEA and the District will continue to meet monthly on the Tuesday following the Board meeting for the Central Coordinating Committee (CCC) meeting to discuss topics outside the scope of negotiations. Mr. McLean stated that there is a concerted effort to help new staff onboard. He reported that Andrea Cota and Grace Adcock will attend a Region 2 CTA conference in Reno to learn about memberships. Mr. McLean stated that Rhonda Minch could not attend because she has COVID-19. On her behalf, he stated that first deficiencies are due today and that we are one eighth of the way through the school year. Mr. McLean stated that the association would like to work with District administration regarding sick leave for COVID-19.

Trustee Doran inquired what the association would like in the event a staff member has COVID-19. Mr. McLean stated that CDC requires a staff member to stay home for five days and isn't allotted additional sick leave. Mr. McLean and Jim Cloney agreed that further discussion on the topic should be discussed in negotiations and not during a Board meeting.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

**REPORTS FROM PRINCIPALS:**

Alternative Education: Tim Calkins stated that Shasta Collegiate Academy (SCA) and Pioneer Continuation High School (PHS) had 144 graduates at the end of last school year. He thanked Trustees Pepple and Doran for attending. Mr. Calkins reported that a record number of 44 students took the ASVAB test. He was pleased to announce that SCA had the largest parent turnout for the parent student orientation. Mr. Calkins reported that the new online curriculum platform, Canvas, will be fully implemented by the end of the semester.

Trustee Pepple inquired why SCA had such a large turnout at the student parent orientation. Mr. Calkins stated that it was highly advertised and families were individually called.

Enterprise High School: Ryan Johnson congratulated Student Board Member Riley Combs on her appointment. Due to some essential staff who were unable to work, he recognized front office staff for aiding in the enrollment process prior to school opening. Mr. Johnson reported that they used site discretionary funds to upgrade the 20s wing that was in need of a facelift. He stated that it is homecoming week and the powderpuff game is tomorrow night.

Shasta High School: Shane Kikut welcomed Student Board Member Riley Combs. He reported that some sections were added in order to balance classes and thanked Leo Perez and Trustee Zufall for attending Back to School Night. Mr. Kikut reported that they are focusing on parent outreach. Upcoming events include homecoming, suicide attention awareness month, and the 125<sup>th</sup> anniversary of Shasta High School.

Foothill High School: Kevin Greene reported that enrollment is up, and they have added new teachers. He stated that FHS had a well attended Back to School Night and that the school band will be performing at the upcoming Honeybee Festival. Mr. Greene reported that the CTE storage building and the second weight room is almost complete. He stated that homecoming is next week.

Trustee Doran inquired if FHS has a tradition similar to EHS and SHS's River Bowl. Mr. Greene stated that the River Bowl has been a long standing tradition and that the District has the District Cup for the three comprehensive school sites to compete for.

**REPORT FROM SUPERINTENDENT:**

Jim Cloney stated that enrollment is currently around 4,230, which is above the projected 4,100. He noted that we are still down compared to last year's enrollment of 4,270. Mr. Cloney stated that all schools are up and running with students involved in extra-curricular activities. He inquired if the Board could meet on October 19 for the fall study session in order to accommodate for Trustee Pepple's availability. Mr. Cloney stated that he will confirm the meeting date via email. He stated that local rotary has partnered with CTE programs in order to expose students to local professional businesses. Culinary students were recently invited to attend a presentation by local culinary professionals.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Combs stated that she is a senior at EHS. She reported that she is in her second year as the Editor-in-Chief of the yearbook and that she raises pigs through 4-H.

Trustee Doran stated that he appreciates the football games and seeing happiness in our community on a Friday night.

Trustee Zufall stated that he attended the opening all staff meeting and enjoyed the guest speaker, Jonathan Anderson. He thanked Layne McLean and Andrea Cota for inviting him to the new teacher luncheon. Trustee Zufall stated that he also attended SHS's Back to School Night where he met some of the new staff. He reported that a private donor would be needed to construct the wrestling facility that was provided to him from FHS parent Shawn Vega Sanchez. Trustee Zufall welcomed Student Board Member Riley Combs. He stated that he expressed his support for Anderson Union High School District in regards to notifying parents of what is going on in school. He reported that under current California law, a student's gender identity does not have to be disclosed to the parents. Trustee Zufall stated that students are mature enough to make decisions on some things but not mature enough to talk to their parents in regards to certain topics. He listed a number of topics that students are not able to due under current law. Trustee Zufall stated that he will see how parental notification will play out in the courts.

Trustee Doran stated that whether the Board agrees or not, it is state law and the Board does not have the jurisdiction to make a decision about parental notification. He stated that the Board can act within the law and community members can contact state senators if they would like something changed. Trustee Doran stated that he supports telling the public where they don't have notification.

Mr. Cloney encouraged the Board not to engage in discussion during the Board Report portion of the meeting.

Trustee Pepple stated that she would make all of the decisions concerning her daughter, even if that meant missing school for health reasons.

**DISCUSSION:**

State of the District Report: Jim Cloney stated that the State of the District is an annual report that is sent out to the community and inquired if the Board had any feedback. Trustee Pepple stated that it was well done.

Unaudited Financial Report: David Flores conducted a presentation on the Unaudited Financial Report and stated that the ending balance for 2022-2023 increased by \$5.8million. Mr. Flores reviewed revenues and expenditures separated into unrestricted and restricted funds.

Trustee People inquired how inflation has affected the District and Trustee Doran inquired how the budget is overall and how enrollment compares to past years. Mr. Flores stated that the fair market value typically causes the budget to decrease but this year it was more significant. He stated that the finding that was included in the audit report from last month's meeting will not have a dollar impact since the District is using the three-year average to calculate ADA. Mr. Flores stated that the ADA projections are conservative. Jim Cloney noted that Redding Elementary School District and Enterprise Elementary School District's enrollment is up this year.

**DISCUSSION (continued):**

Change Order: David Flores stated that the front entryway of the FHS administrative building was not a part of the original administrative building flooring project. Site administration requested to add the flooring in order to match the interior.

Fiscal Crisis and Management Assistance Team (FCMAT) Study Update: David Flores provided an update to the Board on the District's actions in response to the FCMAT study. He stated that the District has staffed the Payroll Supervisor position which will be effective September 1 and has distributed a binder to staff outlining processes and timelines of the Business Services Department. Mr. Flores stated that the District is in the process of relinquishing our status as fiscally independent and will utilize the Shasta County Office of Education's (SCOE) services going forward.

Trustee Pepple inquired how long the District has been fiscally independent and Trustee Doran inquired about accounting and payroll software. Jim Cloney stated that the District became fiscally independent in 2009 in order to streamline processes and issue checks quicker. SCOE has since improved their processes, and all school districts use the same software.

Mr. Flores stated that his staff has started meeting with site administration in order to improve budget development and monitoring. He provided an overview of the August 31 payroll cycle stating that there were nine errors in total. Mr. Flores stated that payroll will track errors going forward.

Public Hearing - Textbooks and Instructional Materials for 2023-24: At 8:36p.m., Trustee Pepple declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the adequacy of textbooks and instructional materials for the 2023-24 school year. There were no comments, and the public hearing was declared closed.

Tech Support Assistant I Job Description: Jim Cloney provided the Board and public an updated version of the Tech Support Assistant I job description. He stated that the changes in yellow have been reviewed with Director of Information Technology Mike Vincelli, ESP President Rhonda Minch and Associate Superintendent of Human Resources Jason Rubin.

**ADVANCE PLANNING:**

Next Meeting Date: October 10, 2023

Suggested Future Agenda Items: Trustee Zufall requested the Board discuss the substitute teacher shortage, remediation, and the District's return on investment regarding UPrep. Trustee Pepple requested the Board discuss curriculum transparency and Trustee Hoheisel requested the Board discuss parent involvement.

**ADJOURNMENT:**

Reopen Public Comment: UPrep teacher Elizabeth Johnson stated that UPrep is a school of flavor. She stated that students are not immature but rather self-possessed mature kids who are figuring out their forward path in life. Ms. Johnson asked the Board to question why students aren't speaking to their families. She stated that schools may be the only last safe place of safety and inquired if any students spoke at any of the districts that have passed parental notification policies that violate state law.

Adjournment: The meeting adjourned at 8:51 p.m.

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Ron Zufall, Clerk  
Board of Trustees

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Jim Cloney, Executive Secretary  
Board of Trustees

*Bd. Min. 9-12-23 //I*

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Trustee Absences from the September 12, 2023 Regular Board Meeting

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Board Bylaws and Ed. Code allow the Board to approve Trustee absences at Board meetings for reasons that are deemed acceptable.

**REFERENCES:**  
Board Bylaw 9250/Ed. Code 35120c

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Monthly Financial Report

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:**

- ☐ Action
- ☐ Discussion
- ☒ Information

**BACKGROUND:**

The Adopted Budget column has been updated to reflect the June 30<sup>th</sup> Budget. The Beginning Balance in column B has been updated to reflect the Beginning Balance from the Unaudited Actuals.

Revenues and expenditures are trending where we would expect them to given where we're at in the year. We have started the process of developing the First Interim budget for 2023-24. This will be brought to the board in December.



**SHASTA UNION HIGH SCHOOL DISTRICT**  
**2023-2024**  
**General Fund Expenditures as of September 30, 2023**

		2023-2024 Second Interim Budget (A)	2023-2024 Actuals 9/30/2023 (B)	2023-2024 Remaining Balance (C) = (A) - (B)	25.00% of FY Complete (D) = (B) / (A)
<b>REVENUES</b>					% Spent or Received
Revenue Limit Sources	8010 - 8099	54,940,400	2,283,701	52,656,699	4%
Federal Revenues	8100 - 8299	6,778,448	16,978	6,761,470	0%
Other State Revenues	8300 - 8599	5,727,558	46,726	5,680,832	1%
Other Local Revenues	8600 - 8799	6,636,601	1,190,915	5,445,686	18%
Interfund Transfers In/Other Sources	8910 - 8979	662,000	0	662,000	0%
<b>TOTAL REVENUES</b>		<b>74,745,007</b>	<b>3,538,320</b>	<b>71,206,687</b>	<b>5%</b>
<b>EXPENDITURES</b>					
Certificated Salaries	1000 - 1999	25,643,456	4,596,140	21,047,316	18%
Classified Salaries	2000 - 2999	11,280,121	2,412,346	8,867,775	21%
Employee Benefits	3000 - 3999	20,025,862	3,165,229	16,860,633	16%
Books and Supplies	4000 - 4999	6,953,244	1,122,971	5,830,273	16%
Services, Other Operating Expenses	5000 - 5999	5,955,384	2,858,706	3,096,678	48%
Capital Outlay	6000 - 6599	2,811,213	361,488	2,449,725	13%
Other Outgo	7100 - 7299	1,079,770	65,016	1,014,754	6%
Direct Support / Indirect Costs	7300 - 7399	(138,906)	0	(138,906)	0%
Debt Service	7438 - 7439	473,681	0	473,681	0%
Interfund Transfers Out/Other Uses	7610 - 7699	631,000	0	631,000	0%
<b>TOTAL EXPENDITURES</b>		<b>74,714,825</b>	<b>14,581,897</b>	<b>60,132,928</b>	<b>20%</b>
NET INCREASE/DECREASE IN FUND BALANCE		30,182	(11,043,577)		
<b>BEGINNING BALANCE</b>		<b>27,478,430</b>	<b>27,478,430</b>		
<b>ENDING BALANCE</b>		<b>27,508,612</b>	<b>16,434,853</b>		

**Components of Ending Fund Balance**

Reserved Rev Cash/Prepays/Stores  
Economic Uncertainty (3.5%)  
Committed  
Assigned  
Restricted  
Total

17,400			
2,615,019			
15,146,318			
-			
9,729,875			
27,508,612			

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Fiscal Crisis & Management Assistance Team Business Services Review

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:**

- ☐ Action
- ☐ Discussion
- ☒ Information

**BACKGROUND:**  
The Chief Business Official will give an update on the recommendations from the FCMAT Study presentation.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Foothill High School Sports Boosters Crab Feed Dinner Fundraiser Event

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

Board Policy 7400, Consumption of Alcohol at Events Held at District Facilities, requires the Board to approve “special events” where alcohol will be consumed. Foothill High School Sports Boosters is seeking Board approval to host a Crab Feed Dinner Fundraiser event on Foothill High School’s large gym on January 27, 2024 where beer and wine will be served pursuant to Board Policy 1330 and 7400.

Event Description:

Foothill High School Sports Boosters is hosting the Crab Feed Dinner Saturday, January 27, 2024. The event begins at 5:00 pm and ends at midnight. A No-Host bar will be available for you to purchase beer and wine. This is a 21 and over event, no one under 21 will be permitted. The proceeds will benefit all of the athletic teams of Foothill High School.

**REFERENCES:**

BP 1330 and 7400

**Shasta Union High School District**  
**Application for Use of School Facility/Field**  
**\*\*Please allow 2 weeks prior to event for approvals\*\***

Site \_\_\_\_\_



**APPLICANT:**

Requesting Organization FHS Athletic Boosters Phone: 209-8852  
 Responsible Person: Ron Knowles Email: Knowles265@yahoo.com  
 Address: 22340 Alaska Dr Palo Cedro Zip Code: 96073  
 Nature of Activity: Crab Feed + Auction  
 Participants Expected: 800 Spectators Expected: 0  
 Applicant has received or will receive for the activities herein listed contributions, cash collections, registration fees, admission fees, tuition, donations or other receipts estimated. \$ 60,000  
 The net proceeds will be used for: Foothill HS Sports  
 Is the use non-exclusive and open to the public? ☒ Yes ☐ No

**EVENT INFORMATION:**

Facility Requested Large gym/Parking Date(s) of Event: 1/27/24  
 Event Start Time: 5 pm Event End Time: 11:59 pm Time entering building: Friday 3:30 pm

**EQUIPMENT REQUESTED**

Screen <input checked="" type="checkbox"/>	Scoreboard <input type="checkbox"/>	Restrooms <input checked="" type="checkbox"/>
Heat/Air <input checked="" type="checkbox"/>	PA System <input checked="" type="checkbox"/>	Swim Lanes <input type="checkbox"/>
Bases <input type="checkbox"/>	Schematic <input type="checkbox"/> (additional fees may apply)	Kitchen <input type="checkbox"/> (additional fees may apply)

Tables: # 100 Chairs: # 600

**Event Details:**

8<sup>th</sup> annual FHS Crab feed and Auction

**REQUIRED CERTIFICATION:**

1. To the fullest extent permitted by law, Applicant shall defend, indemnify and hold harmless Shasta Union High School District (SUHSD), its elected or appointed officials, employees, agents and volunteers against any and all claims, demands, losses, damages, court costs, attorney fees, expenses, or costs of any kind or character arising out of use of SUHSD facilities by the Applicant, their employees, agents or guests, regardless of any active or passive negligence on the part of SUHSD its elected or appointed officials, employees, agents and volunteers

2. **Insurance Required of Applicant:** Prior to use of the facility, the Applicant is required to provide a Certificate of Liability Insurance and Additional Insured Endorsement to the Certificate Holder as follows:

- **Certificate Holder:** Shasta Union High School District  
Its elected or appointed officials, employees, agents & volunteers  
2220 Eureka Way, Suite B  
Redding, CA 96001
- **Commercial General Liability or Personal Liability** on an occurrence form with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate for all groups except:
  - a. **Seasonal Sports/Recreation Leagues, Sober Grad Organizations, or Private Events with 500+ attendees:** Minimum limit of \$2,000,000 each occurrence / \$2,000,000 general aggregate.
  - b. **Year Round Sports/Recreation Leagues:** Minimum limit of \$5,000,000 each occurrence / \$5,000,000 general aggregate.
  - c. **Use of Swimming Pool** Minimum limit of \$6,000,000 each occurrence / \$6,000,000 general aggregate.
- **Additional Insured Endorsement:** The endorsement must name the **Shasta Union High School District, it's elected or appointed officials, employees, agents and volunteers as Additional Insured** (or Additional Covered Party) under the general liability policy. Forms CG 2026 or CG 2011 or equivalent required. For purposes of the CG 2011 only, this Agreement shall be deemed to be a lease. Blanket Additional Insured forms are acceptable when accompanied with an approved Facility Use Agreement.
- **Evidence of Primary Insurance** (either by endorsement or the actual page(s) of the policy typically found in the "Other Insurance" section of policy): **Applicants** insurance shall be **primary insurance** as respects to the Shasta Union High School District, it's elected or appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the Shasta Union High School District, its elected or appointed officials, employees, agents and volunteers shall be excess and shall not contribute with it.



3. Applicant hereby certifies that he/she has received and read the rules, regulations, conditions, terms and that he/she and the applicant which he/she represents, will abide by them and will conform to all applicable provisions of the Constitution and laws of California and to all other rules and regulations of the California Department of Education and its authorized agents which may be communicated to the applicant and to the best of my knowledge the school property for use of which this application is hereby made will not be used for the commission of any crime or any act which is prohibited by law.
4. The undersigned states that, to the best of their knowledge, the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the Government of the United States by force, violence or other unlawful means.

That FHS Athletics Booster the organization on whose behalf they are making application for use of school property, does not, to the best of their knowledge, advocate the overthrow of the Government of the United States or of the State of California by force, violence, or other unlawful means, and that, to the best of their knowledge, it is not a Communist action organization or Communist front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalties of perjury and per Education Code Section 38135.

[Signature]  
Authorized Applicant Signature

9-7-23  
Date

5. All facility use applications must include a "SUHSD Facilities Use Charges" form. Charges are determined by District personnel in consultation with requesting organization. Deposits are required upon demand by SUHSD and balance/full payment is due by event date. Refunds will be made upon cancellation with at least 48 hour advance notice. No refund of deposit will be made for cancellations within 48 hours of event.
6. FOR RENTAL OF ATHLETIC FACILITY- **WARNING: Use of steroid to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function. Men and women using steroids may develop fertility problems, personality changes and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use or exchange of anabolic steroids.**
7. I have read SUHSD Board Policy 1330. I am authorized by the organization listed on this application to enter into agreement with SUHSD for facility use. I understand the responsibility required of me and the members of the petitioning organization to abide by all rules and regulations stated in Board Policy 1330.
8. In executing this declaration the applicant certifies that he/she has been duly authorized by the herein set forth applicant to act in its behalf in making application for use of said facilities.

Signature of Applicant /Representative  Date 9-7-23  
 Applicant Address 22340 Alaska Dr Telephone (530) 209-8850  
 Approved by:  Date 9/8/23

**OFFICE USE ONLY:**

Facility available: ☐ Yes ☐ No

School employee support required for this rental: ☐ Yes ☐ No

Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
*Site Administrator (or Designee)*

**Insurance Certificate:**

Limits Adequate	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Additional Insured Endorsement	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Primary Wording Provided	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Record Date: \_\_\_\_\_ Date to Maintenance: \_\_\_\_\_

Custodial Fees: \_\_\_\_\_ / \_\_\_\_\_ X \_\_\_\_\_ = \$ \_\_\_\_\_  
 (# Staff) (Hours worked) (Total hours) (Hourly rate) (Total Cost)

Invoice Date: \_\_\_\_\_

INVOICE TOTAL: \$ \_\_\_\_\_

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Supplemental Book Adoption

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☒ Discussion  
☐ Information

**BACKGROUND:**  
The English Department has requested to adopt the following new supplemental book:

Juniors CP/AP: *The Anthropocened Reviewed*, John Green © 2021

Associate Superintendent Leo Perez has read the book and recommends approval.



SHASTA UNION HIGH SCHOOL DISTRICT

Application for Supplementary Text Adoption

The following supplementary text is recommended for adoption in the Shasta Union High School District beginning with the 23-24 school year.

Title: THE ANTHROPOCENE REVIEWED - ESSAYS ON A HUMAN-CENTERED PLANET

Author: JOHN GREEN

Publisher: PENGUIN PUB.

Edition: 1st Copyright Date: 2021 List Price: \$15.45

Approximate Number Needed: 150 Total Estimated Cost of Adoption: \$2318.00

Subject or Course in which the supplementary text will be utilized: ENGLISH

Grade level and ability group: JUNIOR CP/AP

Lexile Level: \_\_\_\_\_

Please indicate the length of time for which this supplementary text will be satisfactory and usable: 10 YRS

Please state the reason(s) the committee is recommending this supplementary text:  
THIS TEXT IS A COMPILATION OF SHORT ESSAYS REVIEWING VARIOUS RANDOM SUBJECTS (THE QWERTY KEYBOARD, SUNSETS, etc.). THE BRIEF NATURE AND THE WRITING STYLE IS PERFECT FOR HIGH SCHOOL STUDENTS.

What criteria were used to evaluate this book?  
THE RELEVANCE OF THE MATERIAL TO H.S. STUDENTS, IN ADDITION TO THE WRITING STYLE. ADDITIONALLY, IT IS WHOLESOME AND LACKS CONTROVERSY.

Does the book contain material that may be considered objectionable, offensive, or controversial?  
Yes \_\_\_\_\_ No X If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Title: THE ANTHROPOCENE REVIEWED - ESSAYS ON A HUMAN-CENTERED PLANET  
Author: JOHN GREEN  
Publisher: PENGUIN

Recommended for adoption by:

EHS Department Chair	<u>Robbin Jack</u> Print Name	<u>[Signature]</u> Signature
FHS Department Chair	<u>Claire Hamar</u> Print Name	<u>[Signature]</u> Signature
SHS Department Chair	<u>Jim Jordan</u> Print Name	<u>[Signature]</u> Signature
District Department Chair:	<u>Andrea Cota</u> Print Name	<u>[Signature]</u> Signature

I have examined the report and recommend the adoption of this supplementary text by the Governing Board of Trustees.

Associate Superintendent, Instruction: [Signature]  
District Superintendent: [Signature]

The above supplementary text was adopted by the Governing Board of Trustees.

Board Approval

\_\_\_\_\_  
Date